

**Barnstable Horace Mann Charter School
Board of Trustees Meeting
730 Osterville-West Barnstable Road - Marstons Mills, MA
School Library – 7:00 A.M.
Thursday, December 20, 2007
*Approved January 31, 2008***

Voting Members Present:

Lisa Miller (Chair), *Parent, Onset Computer Corp.*
Susanne Leary (Vice Chair), *Community Representative*
Christine Riley (Secretary), *Parent, Cape Cod Advocate*
Alan Hidenfelter, (Treasurer) *Community Representative, CPA (retired)*
Richard Penn, *Parent, President, Puritan of Cape Cod*
Raquel Rodriguez, *Parent, Site Coordinator, Lesley University*
Thomas Rugo, *Parent, Attorney at Law*
Karen Ryder, *Parent, Marketing Manager, Cape Cod Times*
Faith Ingals, *Teacher, Barnstable Horace Mann*
Nancy Meagher, *Teacher, Barnstable Horace Mann*

Absent: Patty Ericson, *Community Representative, Cape Cod 5 Cents Savings*
Peter Leveroni, *Parent, Attorney at Law*

Guests: Peggy McEvoy, *Assistant Principal, Academic Affairs, Barnstable Horace Mann*
David Smith, *Assistant Principal, Student Affairs, Barnstable Horace Mann*
Bonnie Schulman, *Charter Renewal Chair*

I. CALL TO ORDER – Lisa Miller called the meeting to order at 7:10 A.M.

II. PUBLIC COMMENT

There was no public comment.

III. APPROVAL OF MINUTES

Mr. Hidenfelter requested several changes to the November minutes. They included scrivener errors and corrections to the section entitled “Subcommittee on Equitable Funding.” With this change to the November minutes, a Vote was taken to approve the minutes as corrected.

Vote: Upon motion duly made by Alan Hidenfelter and seconded by Susanne O’Leary, the vote was unanimous to approve the minutes (as amended) of the November 2007 Board of Trustees Meeting.

IV. COMMITTEE REPORTS

A. Executive Committee:

1. Charter Renewal:

- a. Parent Participation: Ms. Miller reports that several representatives of BHMCS attended the elementary school council meetings over the past month to recruit parents for the Charter Renewal Subcommittee.
- b. School Committee Workshop: The workshop scheduled for February 6th will include members of the School Committee for their input on the charter renewal application.
- c. Charter Renewal Subcommittee: Ms. Peterson introduced Bonnie Schulman, the subcommittee chair, to the Board. Ten individuals representing teachers, employees, board members and community members will be working over the next several months developing our charter renewal application. A “wiki website” has been created and as portions of the renewal application are completed, they will be posted to the website.

2. School Committee Workshop: Ms. Miller explained to the members in attendance that our Charter requires a presentation to the School Committee each year to address our accountability. We have been scheduled to appear before the School Committee on January 8th. Board Members are encouraged to attend.

B. Finance Committee:

1. Annual Agenda Item – Audit: The audit for the year ended June 2007, has been completed. The draft was reviewed by the finance committee and with corrections made the committee presented the audit for full Board approval. Once approved, the audit will be submitted to Administration and then onto the Department Education.

Vote: Upon motion duly made by Alan Hidenfelter and seconded by Thomas Rugo, the vote was unanimous to approve the audited financials as reviewed by the Finance Committee.

2. November Financials: Mr. Hidenfelter reports the school remains on budget, although he did have concern about the budgeted interest income. Due to a reduction of the prime, the amount of interest could be lower than projected.

C. Academic Affairs:

1. MCAS Presentation: Ms. McEvoy presented a PowerPoint comparing 2006-2007 MCAS results with the accountability plan. To summarize, both grades have consistently attained the desired measurement on MCAS assessments and have made the accountability goals. For the past two years the combined percentage of students scoring in the advanced and proficient categories on the ELA, mathematics, science & technology MCAS tests exceeded the state

average by 5% and in some cases by as high as 15% (grade 5 science) and 14% (grade 6 ELA) in 2006.

D. Community Relations:

1. Ms. Meagher updated the Board on the subcommittee's work towards the development of an endowment fund. The subcommittee has reviewed the endowment fund programs for Falmouth, Duxbury and Hingham and will use this information as a base. Ms. Meagher has found that each year these schools come up with one big idea (i.e. spelling bee sponsored by local businesses) as a major source for funds.
2. Youth at the Mall Night: Ms. Rodriguez reminded the Board that the next Youth at the Mall Night has been scheduled for January 11, 2007 and like earlier this fall, student ambassadors will be selected to represent BHMCS.

V. **PRINCIPAL'S REPORT:** Dave Smith presented the Principal's Report, as Kara Peterson was not in attendance.

- A. Children Helping Children: Mr. Smith reports that 27 families were assisted over this past holiday season.
- B. Charter Renewal Committee: The committee will be meeting today from 3:00 – 5:00.
- C. Winter Concert: This year the holiday concert was held at the high school rather than in the cafeteria. Attendees remarked that this venue was a better choice. The performers also enjoyed this venue.
- D. In-Service: Stewart Peskin from the DOE spoke to the staff about the 3 tier model of instruction, the break down to remediation and how to manage a classroom and identify children in need of further instruction. Feedback from the staff was very good.
- E. Audit: Mr. Hidenfelter suggested that audit should be posted on our website.
- F. MCAS tutoring: ELA and Math remediation will begin in January and will run through May. The appeal submitted to the DOE involving the ELL subgroup was denied. Now that the appeal has been acted upon by the DOE, a letter will be sent to parents explaining why we did not make AYP in the ELL subgroup for math.
- G. Class scheduling: Ms. Peterson is looking for a Member of the Board to participate in a committee to review scheduling. Class time was expanded to 50 minute blocks this year from a 45 minute block schedule. The committee will be exploring the benefits of this expansion and will be making recommendations for the next school year.

VI. **PAC REPORT:** The recent book fair was a success, although specific numbers were not provided. A bake sale was held this past month which brought in \$75.00. A donation box at the winter concert brought in an additional \$143.00.

VII. VOLUNTEER REPORT: Children participating in the Main Street Learning project raised \$487.00 by selling “Make a Wish” bracelets.

VIII. OLD BUSINESS:

A. Children Helping Children: 27 families were assisted this holiday season. Ms. Leary reports that the family sponsored by the Board (Family 22) received lovely presents.

B. School Calendar: Our poll on the four proposed school calendars favored proposal C. This information will be forwarded to the School Committee.

IX. NEW BUSINESS: None

X. ADJOURNMENT: With no further business to discuss, a motion was made to adjourn.

VOTE: Upon motion duly made by Tom Rugo and seconded by Alan Hidenfelter, the vote was unanimous to adjourn the December Board of Trustees Meeting at 8:15 am.