

**Barnstable Horace Mann Charter School  
Board of Trustees Meeting  
730 Osterville-West Barnstable Road - Marstons Mills, MA  
School Library – 7:00 A.M.  
Thursday, February 28, 2008  
Approved: March 27, 2008**

**Voting Members Present:**

Lisa Miller (Chair), *Parent, Onset Computer Corp.*  
Susanne Leary (Vice Chair), *Community Representative*  
Christine Riley (Secretary), *Parent, Cape Cod Advocate*  
Alan Hidenfelter, (Treasurer) *Community Representative, CPA (retired)*  
Faith Ingals, *Teacher, Barnstable Horace Mann*  
Peter Leveroni, *Parent, Attorney at Law*  
Richard Penn, *Parent, President, Puritan of Cape Cod*  
Raquel Rodriguez, *Parent, Site Coordinator, Lesley University*  
Karen Ryder, *Parent, Marketing Manager, Cape Cod Times*

**Absent:**

Patty Ericson, *Community Representative, Cape Cod 5 Cents Savings*  
Thomas Rugo, *Parent, Attorney at Law*  
Nancy Meagher, *Teacher, Barnstable Horace Mann*

**Guests:** Peggy McEvoy, *Assistant Principal, Academic Affairs, Barnstable Horace Mann*  
Kara Peterson, *Principal, Barnstable Horace Mann Charter School*  
David Smith, *Assistant Principal, Student Affairs, Barnstable Horace Mann*

**I. CALL TO ORDER** – Lisa Miller called the meeting to order at 7:05 A.M.

**II. PUBLIC COMMENT**

There was no public comment.

**III. APPROVAL OF MINUTES**

**Vote:** Upon motion duly made by Richard Penn and seconded by Alan Hidenfelter, the vote was unanimous to approve the minutes of the January 31, 2008 Board of Trustees Meeting.

**IV. COMMITTEE REPORTS**

A. Executive Committee:

1. Charter Renewal:

- a. PAC Meeting: Ms. Miller explained that on Tuesday, March 4, 2008 the charter renewal team will be presenting at the PAC meeting. Ms. Peterson will be placing a “Connect Ed” announcement to remind parents.
  - b. Application Update: Ms. Peterson reports that a good majority of the application has been addressed. The Subcommittee will now begin working on the accountability plan. Staff input will be sought at an upcoming staff meeting scheduled for Monday. Ms. Peterson spoke very highly of Bonnie Schulman and the work that she has done on behalf of the charter renewal. The subcommittee recently met with Jeff Morassi, the union president to provide an update on the renewal application. Mr. Morassi anticipates the union will fully endorse the application.
2. School Committee Presentation: Ms. Miller reports that we are tentatively scheduled to present our Accountability Plan before the School Committee on April 8<sup>th</sup>. The earlier targeted date was postpone due to the budget presentations.
- B. Finance Committee:
1. Financial Report: Mr. Hidenfelter reports the finance committee met two weeks ago and reviewed the financial statements. It appears we are on target with our budget.
  2. Scheduling Committee: Mr. Hidenfelter updated the scheduling committee on the charter renewal process, specifically section 2.B. The draft is just about complete. The final version will include a write up on our insurance policies. The internal control plan adopted in 2000 and updated in June 2005 will also be reviewed and if needed, updated. This plan will be included in the strategic plan.
  3. Public Hearings – Budget 2008/2009: Hearings on the proposed budget are anticipated to continue through March. Currently the School Committee is projecting a two million dollar budget deficit in 2010. The School Committee instructed Dr. Grenier to cut approximately 1.3 million this year and 1.3 million next year. The School Committee met again on February 26th and a new budget was proposed that cut \$600,000; \$390,000 of which were “system-wide cuts” to fund a full day kindergarten program. The School Committee is expected to meet again on March 4<sup>th</sup> to continue discussions on the budget. When a firm figure is secured from the administration, Kara and Dorothy will finalize a budget and present a draft at an upcoming meeting.
- C. Academic Affairs: Susanne Leary reports the after school MCAS continues. There are approximately four more sessions for ELA and then the Math portion of the program will pick up. There are currently 161 children participating in the ELA program.

- D. Governance: Christine Riley reports that the subcommittee is beginning the recruiting process. Current members have been contacted to determine if they are interested in continuing on with Board. In addition, members have been asked to submit names of potential board members. Finally, the subcommittee is currently exploring whether one of the local papers would be able develop an article on the Board as a way to recruit new members.
- E. Community Relations: Raquel Rodriguez reports the Youth at the Mall night was successful and that students representing Main Street Learning participated. The school district has begun working on establishing an endowment fund. Members of this Board will be offering their support and will share their research.

**V. PRINCIPAL'S REPORT**

Ms. Peterson reports that the transition season has begun. The special education staff that is currently working with the sixth graders has met with the seventh grade special education staff to ease transition. The process of transitioning the fourth graders will begin shortly. Ms. Peterson is currently waiting for teacher/staff input for next year and is receiving transfer forms from teachers from other schools within the district.

The scheduling committee met to review the 45 minute block versus the 50 minute block. Over three meetings, the committee presented their recommendation that the school revert to the 45 minute block. Unfortunately the 50 minute schedule did not meet the anticipated expectations.

**VI. PAC REPORT:** Submitted

**VII. VOLUNTEER REPORT:** Submitted

**VIII. OLD BUSINESS:** None

**IX. NEW BUSINESS:** None

**X. ADJOURNMENT:** With no further business to discuss, a motion was made to adjourn.

**VOTE:** Upon motion duly made by Allan Hidenfelter and seconded by Karen Ryder, the vote was unanimous to adjourn the February Board of Trustees Meeting at 7:40 am.

