

**Barnstable Horace Mann Charter School
Board of Trustees Meeting
730 Osterville-West Barnstable Road - Marstons Mills, MA
School Library – 7:00 A.M.
Thursday, January 31, 2008
Approved February 28, 2008**

Voting Members Present:

Lisa Miller (Chair), *Parent, Onset Computer Corp.*
Susanne Leary (Vice Chair), *Community Representative*
Christine Riley (Secretary), *Parent, Cape Cod Advocate*
Alan Hidenfelter, (Treasurer) *Community Representative, CPA (retired)*
Patty Ericson, *Community Representative, Cape Cod 5 Cents Savings*
Raquel Rodriguez, *Parent, Site Coordinator, Lesley University*
Thomas Rugo, *Parent, Attorney at Law*
Faith Ingals, *Teacher, Barnstable Horace Mann*
Nancy Meagher, *Teacher, Barnstable Horace Mann*

Absent:

Peter Leveroni, *Parent, Attorney at Law*
Richard Penn, *Parent, President, Puritan of Cape Cod*
Karen Ryder, *Parent, Marketing Manager, Cape Cod Times*

Guests: Peggy McEvoy, *Assistant Principal, Academic Affairs, Barnstable Horace Mann*
David Smith, *Assistant Principal, Student Affairs, Barnstable Horace Mann*

I. CALL TO ORDER – Lisa Miller called the meeting to order at 7:08 A.M.

II. PUBLIC COMMENT

There was no public comment.

III. APPROVAL OF MINUTES

Vote: Upon motion duly made by Alan Hidenfelter and seconded by Nancy Meagher, the vote was unanimous to approve the minutes of the December 2007 Board of Trustees Meeting.

IV. COMMITTEE REPORTS

A. Executive Committee:

1. Charter Renewal:

- a. Application Update: Peggy McEvoy reports to the Board that drafts of the first three sections of the application are complete. Section 4 which

addresses the Accountability Plan will be addressed in February. Mr. Hidenfelter spoke very highly of Bonnie Schulman, the chair of this Charter Renewal. She's been doing an unbelievable job pulling the application together and keeping the members of the subcommittee on track. Material on the Wikipage will be moved to Microsoft so that changes to the application can be more easily tracked.

- b. Parent Participation: The event scheduled for parent participation/input into the charter renewal application was cancelled.
- c. School Committee Workshop: The workshop is currently scheduled for Wednesday February 6th at 5:00 pm.

- 2. Quarterly Workshop: Our scheduled quarterly workshop will include members of the school administration staff and school committee members. The purpose is to provide an update on the renewal application and get their input on the vision for our school over the next five years and determine where/how the school's vision fits within the school district.

B. Finance Committee:

- 1. Financial Report: Mr. Hidenfelter reports the finance committee met last week and reviewed the budget and made comparisons with the actual figures. The committee continues to be concerned about the budgeted interest income, due to a reduction of the prime. However, the school continues to be on budget.
- 2. Public Hearings – Budget 2008/2009: Dr. Grenier will be unveiling the proposed budget for the 2008/2009 school year on two separate dates: February 12th and February 26th. Members of the Board are encouraged to attend.

- C. Academic Affairs: Susanne Leary reports that the process for the mini Cobb Fund grants has been completed and that a thank you letter which will outline our experience will be sent to David Cole. The committee is also pulling together a list of innovations to share with the Board at an upcoming meeting. One specific program is the MCAS classes held after school for ELA and Math. Ms. Leary reports that there are 161 children participating this year.

- D. Governance: Christine Riley explained that now is the time to begin the recruiting process for new board members. She requested that current members who are

interested in remaining active on the board to indicate their interest on the paper circulated. In February the subcommittee will be meeting and will report to the Board on their efforts.

- E. Community Relations: Ms. Meagher reports the Youth at the Mall night was successful and that students representing Main Street Learning participated. She also provided an update on the subcommittee's efforts to establish an endowment fund. Mr. Hidenfelter agreed to assist them in exploring the creating of a non-profit corporation (501(c)3). Ms. Rodriguez reported on the No Place For Hate Committee has received the go ahead to exhibit the posters created by the Horace Mann Students in the yet to be built community center in Hyannis. There are ongoing discussions with this organization to develop a method of linking the youth center with the school.

V. **PRINCIPAL'S REPORT**

Ms. Peterson thanked the Board again for their support during her mother's recent illness and subsequent passing. She specifically acknowledged and thanked David Smith and Peggy McEvoy for their support during this period of time. The two willingly jumped in to support her and to make sure the school ran smoothly during her absence.

Scheduling Committee: A group representing the teachers, administration and Board of Trustees met yesterday and will continue to meet over the next several weeks to make recommendations on next year's scheduling. This year the school adopted a 50 minute schedule with mixed results. This subcommittee will be making a recommendation as to whether to continue with the 50 minute schedule or revert to a 45 minute schedule.

MCAS After School Tutorial: Has recently begun and is going very well. As mentioned earlier, 161 children are participating.

January In-Service: The in-service was district wide this past month. Many "mini" workshops on a variety of topics were offered.

Budget Development: Ms. Peterson and Ms. Lindlau have begun developing the FY09 budget. Currently they are plugging in a 3% increase in allocation. Although chapter 70 funding could be greater than 3%, the budget will be developed with this conservative

figure. Ms. Peterson is targeting next month to present a first draft to the finance committee.

Safety Meeting: Dave Smith will be attending a safety meeting, whose purpose is to develop a flip chart of procedures that every school will be required to follow.

The After School Programming Meeting will be held today in an effort to coordinate after school care throughout the district.

A new calendar that was approved by the School Committee earlier this week, will be forwarded to the Board via Friday Notes.

Finally, the Power Point presentation on the district's proposed budget will be forwarded to the Board Members.

VI. **PAC REPORT:** None submitted

VII. **VOLUNTEER REPORT:** None submitted

VIII. **OLD BUSINESS:**

Audit: Mr. Hidenfelter reports that the audit has been posted to the school's website.

IX. **NEW BUSINESS:** None

X. **ADJOURNMENT:** With no further business to discuss, a motion was made to adjourn.

VOTE: Upon motion duly made by Lisa Miller and seconded by Faith Ingals, the vote was unanimous to adjourn the December Board of Trustees Meeting at 7:40 am.